



Eagle Community Schools
OF COLUMBUS, OH

**Eagle Charter Schools of Ohio dba
Shepard School by Eagle Community Schools of Ohio**
Meeting Minutes

July 22, 2021
5:00 PM
873 Walcutt Avenue
Columbus, Ohio 43219

Other stakeholders may attend by phone:

Please call: 1-605-475-5950

Participant Code: 2243709#

I. Call to Order: 5:01 p.m.

II. Roll Call

Board Members:

Joe Reichert, *President*
Judi Buzzi, *Director*
Douglas Hartlieb, *Director*
Thomas Vargo, *Director*

Board Member Absent
David Summers, Director

Other Attendees:

Kenneth Crump, *Prospective Director*
Scott Knowlton, *Superintendent*
Amber Estis, *Principal*
Matthew Enekwe, *Financial Advisor, ECS*
Melissa Miavez, *Fiscal Officer*
Nick Fleege, *Grants Manager/Consultant*
Joe Smith, *CEO of ECS, Inc.*
Amy Goodson, *Board Legal Counsel*
Ivana Thornton, *Director of Operations, ECS*
Jason Moore, *Sponsor Representative - Buckeye Community Hope Foundation*

III. Public Comment

No public comment.

VI. Approval of Agenda

Motion by Doug Hartlieb
Seconded and Carried

V. Action & Discussion Items

a) Consent agenda approval

Appointment of Board Member – Mr. Crump

RESOLVED, that the Board of Directors approves Kenneth Crump as a Director of the Board of Directors for a term of three (3) years effective July 8, 2021 until the 2024 organizational meeting, pending sponsor approval.

· **Minutes of the June 24, 2021, meeting**
RESOLVED, that the Board of Directors approves the minutes of the meeting of June 24, 2021 with the noted corrections.

· **State of the School Report – Ms. Estis and/or Mr. Knowlton**
RESOLVED, that the Board of Directors accepts the state of the school report as presented.

· **Financial Report – Ms. Miavez**
RESOLVED, that the Board of Directors accepts the financial report as discussed.

Charter School Capital Discussion and Resolution
The Board of Directors adopts the Acknowledgement Resolution as attached:

· **EMIS Services Agreement**
RESOLVED, that the Board of Directors approves the EMIS services agreement with Christopher McDonnell & Associates, and authorizes legal counsel to negotiate the final terms of the agreement; and authorizes its president to sign the final agreement.

FURTHER RESOLVED, that the Board of Directors designates the following individuals as the School’s Coordinator for Education Management Information System (EMIS) and School Options Enrollment System (SOES).

Christopher McDonnell & Associates,

· **Updated Statutory Agent**
WHEREAS, the Board of Directors finds a need to update its statutory agent filed with the Ohio Secretary of State to accept important legal notices and documents on its behalf.

RESOLVED, that the Board of Directors hereby appoints Amy Goodson, Esq., as its new statutory agent.

Moved: Thomas Vargo Seconded: Judy Buzzi
Ayes: 4 Nays: 0

b) **Election of Officers**
RESOLVED, that the Board of Directors elects the following slate of officers, to serve in such capacity for a term of year (until 2022 Annual Board Meeting), or until the election and qualifications of their respective successors.

President: Joe Reichert
Vice President: TBD
Treasurer: Thomas Vargo
Secretary: Judi Buzzi

Moved: Joe Reichart Seconded: Judy Buzzi
Ayes: 4 Nays: 0

c) **2021-2022 Parent-Student Handbook**
The Board discussed the parent-student handbook for the 2021-2022 school year.

RESOLVED, that the Board of Directors approves the 2021-2022 Parent-Student Handbook pending review and recommendation of approval by board legal counsel.

Moved: Douglas Hartlieb Seconded: Thomas Vargo
Ayes: 4 Nays: 0

d) **Board of Directors Policy Manual**
The Board discussed the board policy manual.

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RESOLVED, that the Board of Directors approves and adopts the Board Policy Manual as presented.

FURTHER RESOLVED, that the below policies supersede any previous similar policy and any policy not specifically listed has been rescinded.

Section 100

- 101 Code of Regulations
- 102 Code of Ethics/Conflict of Interest Policy
- 103 Board Meeting Notification Policy
- 104 Board Member Attendance Policy
- 105 Public Participation Policy
- 106 Public Records Policy, including Records Retention Schedule
- 107 Media & Public Relations Policy
- 108 Grant Funds Policy
- 109 Educator Misconduct Policy
- 110 Whistleblower and Fraud Reporting Policy
- 111 Fixed Asset Policy
- 112 Board Member Background Check
- 114 FTE True-Up Policy
- 115 Procurement Policy
- 116 Expenditure Policy
- 117 Fundraising Policy
- 119 Internal financial controls
- 120 PEX Card Policy

Section 200

- 201 Mission Statement
- 202 Philosophy/Vision Statement
- 203 Non-Discrimination Policy
- 204 Admission and Enrollment Policy
- 205 Homeless Student Policy
- 206 Missing Children Policy
- 207 Attendance/Truancy/Withdrawal
- 208 Academic Prevention Intervention Policy
- 209 Special Education Policy
- 210 Child Find
- 211 Section 504/ADA Policy
- 212 Acceleration Policy
- 213 Anti-Gang Policy
- 214 Anti-Harassment, Intimidation & Bullying Policy
- 215 Suspension & Expulsion Policy
- 216 Positive Behavior Intervention and Support and Restraint & Seclusion
- Policy 217 Parent Involvement Policy
- 218 Right to Know Teacher Qualifications
- 219 Complaint Policy & Procedure
- 220 Student Records Policy
- 221 Personal Information System
- 222 Technology & Internet Policy
- 223 Early Entrance Policy
- 224 Physical Education Policy
- 225 Financial Literacy
- 228 Code of Conduct
- 229 Dress Code
- 230 Third Grade Reading Guarantee Policy
- 231 Testing Policy
- 232 Career Advising Policy
- 233 Student Promotion and Retention Policy
- 234 Teacher Evaluation Policy
- 235 Student in Foster Care

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Section 300

- 301 Wellness Policy
- 302 Food and Beverage Policy
- 303 Return to Play
- 304 Protective Eyewear
- 305 Asbestos Management
- 306 Automated External Defibrillator Policy
- 307 Bloodborne Pathogen Control Policy
- 308 Chicken Pox Epidemic Policy
- 309 Dangerous and Recalled Products Plan
- 310 Hand-washing Policy
- 311 Integrated Pest Management Policy
- 311a Bed Bug Policy
- 312 Pesticide Notice Policy
- 313 Food Allergy Policy
- 314 Medication Policy
- 315 Radon Protocol
- 316 Vehicle Idling Policy
- 317 Search Policy
- 318 Child Abuse and Neglect Reporting Policy
- 319 Corporal Punishment

Moved: Thomas Vargo Seconded: Douglas Hartlieb
Ayes: 4 Nays: 0

VI. Informational Reports

a) Sponsor Update

Jason Moore gave the sponsor update. He stated there is a change to how schools will be funded this year. Which should be an advantage to our school.

b) Legal Update

Amy Goodson gave the Legal Update

c) Management Update

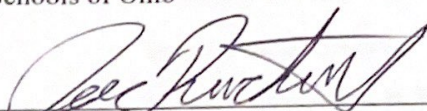
Marketing update was given by Scott Knowlton. He spoke on the upcoming Shepard School event being held August 7, 2021 which will be used as an outreach for enrollment, flyer distribution being by the street team, paper press, mass mailings. Also spoke about the radio ads, upcoming billboards that the school acquired and NBC 4tv doing a possible commercial and an appearance at our School events. Amber Estis gave an update about The Shepard communities Night Out that the school was invited to which is August 3rd, 2021. Also spoke on the mural that we will have here at the school. Amber also spoke on truancy.

VII. Confirmation of Next Meeting: Thursday, August 12, 2021 5:00 PM Shepard School
by Eagle Community Schools of Ohio
873 Walcutt Avenue, Columbus, Ohio 43219

VIII. Adjournment: 5:54 p.m.

Moved: Douglas Hartlieb Seconded: Thomas Vargo
Ayes: 4 Nays: 0

Approved by the Board of Directors of Eagle Charter Schools of Ohio dba Shepard School by Eagle Community Schools of Ohio



Board Secretary